

**JOB DESCRIPTION: DISABILITY LIAISON OFFICER****ROLE**

The role of the Disability Liaison Officer is to play a key role with those working with disability athletes within aquatics.

RESPONSIBLE TO: Executive Committee

SKILLS REQUIRED:

- Well organised and efficient
- Sound knowledge of the club
- An interest in disability swimming
- Confident and effective communicator

MAIN DUTIES

- To liaise with the County Disability Liaison Officer
- To arrange disability awareness training for club volunteers, teachers and coaches
- To identify any additional training needs within the Club in relation to providing opportunities for disabled people
- To ensure that any disabled swimming members are aware of the training and competitive swimming opportunities available to them, both within and external to the ASA
- To compile a list and contact details of local disability sports organisations
- To develop links with local disability swimming clubs and disability sports organisations
- To promote positively opportunities for disabled people through club publicity materials
- Attend quarterly committee meetings
- Be aware and understand the facility Emergency Action Plan and Normal Operating Procedures (EAP & NOP) and the club's EAP.
- To follow and promote the ASA Child Protection and Equity policies.

Signatures: Disability Liaison Officer _____ Date: _____

Chairperson/Secretary _____ Date: _____